



JOLLY JUMPING KIDZ

PRESCHOOL (3 months – 5 years)

&

PRIMARY SCHOOL (GROUND PHASE: GR R & GR 1, GR 2 and GR 3)

Phone: 072 538 1608 or (012) 762 6410/11

Address: Corner of Brakfontein & Erasmus Road, NHC Health Centre, Centurion

Website: jollyjumpingkidz@gmail.com

e-mail: wwwjolly-jumpingkidz.co.za

INFORMATION, RULES & REGULATIONS

EVERY DAY IS OPEN DAY

QUALITY EDUCATION

YOUR CHILD'S LIFE LONG EDUCATION IS OUR PRIORITY

- | | | |
|------------------------------|---|--------------------------|
| • Individual Attention | * | SACE Accredited Teachers |
| • English Medium | * | 3 Months – GR 3 |
| • Christian-Based Principles | * | Mastery of Content |

MISSION STATEMENT (PREAMBLE)

The South African Schools Act 84 of 1996 obliges the school to adapt a Code of Conduct for learners. This document is aimed at establishing a disciplined and purposeful environment to facilitate effective education and learning in schools. This policy shall uphold the rights of all individuals as enshrined in the Bill of rights in the Constitution of SA.

Jolly Jumping Kidz Independent School strives to promote and establish close co-operation among all stake holders based on:

- Professionalism
- Respect
- Tolerance
- Solidarity for the benefit of the learners, parents and school community in general.

INTRODUCTION & DEFINITION

This code of conduct is an agreed set of behaviours that are acceptable within our school. The code of conduct includes the levels of misconduct and disciplinary action that apply. It also includes

the levels that govern the conduct and relations between learners, educators, parents and the community.

MISSION

Jolly Jumping Kidz is an intimate home-away-home that provides children from 3 months to 12 years with a stimulating & enticing environment. They are given freedom to discover themselves and develop their individual personalities and talents within a controlled, calm atmosphere that is conducive to practising culture of high quality teaching & learning.

AIM

The AIM of the code of conduct is to maintain the disciplined and purposeful school environment that exist at Jolly Jumping Kidz.

CURRICULUM

The curriculum at Jolly Jumping Kidz College (Primary school) is based on the National Curriculum Statements which is CAPS approved as designed by the Basic Department of Education.

The teachers work hard to develop lessons that are relevant and exciting for our learners. As per our vision and mission statements, we aim to develop life-long learners who, once they leave school, are able to succeed in the world of work.

The CAPS curriculum is extensive and covers a range of subjects.

In the Foundation Phase (GR 1 – 3) learners study:

- Mathematics
- Life Skills
- 2 Languages: English as a home language, Afrikaans as an additional language.

THE RIGHTS OF LEARNERS.

The constitution of the republic of SA states that all learners have the right to education. This includes the right:

- To learn and be taught in a safe school environment.
- To attend regularly all classes – free from interference whether of a verbal or physical nature by any other person.
- To receive regular feedback reflecting academic progress.
- To make responsible use of all school facilities subject to availability & limitations imposed thereon by school rules & general school organization.
- To receive appropriate counselling for personal and/or educational problems.
- To request, in writing, to be excused from any activity which is against religious beliefs.
- To have privacy in their personal possessions unless the principal or his/her designee has reasonable cause to believe that illegal or harmful material possessed by the learner are being used to disrupt the educational process.
- To attend a school free of drugs, weapons, drunkenness, bullying and intimidation.
- To attend a school free of sexual harassment or criminal behaviour.

THE RESPONSIBILITIES OF PARENTS WITH REGARD TO LEARNERS

Parents must ensure that:

- They receive regular academic report from the school regarding their child's progress.

- Their child attends school each day, is punctual and in cases of absence explains the reasons for such absence to the school.
- They protect and ensure the rights of their child to learn.
- As far as possible, their child attends school in good health & conforms to generally accepted norms of personal cleanliness & neatness.
- They provide their children with the resources, basic equipment and learning material needed to complete school work.
- They refrain from abusive language of inflammatory behaviour.
- They bring to the attention of school authorities any problem, condition or circumstances that effect their child or other children or persons in the school community.
- They seek change in an orderly & approved manner.
- They keep the school informed of any changes of address and any other personal details as required.
- They provide the school upon request with original reports received at other educational institutions, particularly at the time of initial enrolment to the school. Parents of learners who are not SA citizens. must provide the school, upon request original permits or temporary residency permits.
- They discuss report card, work assignments and homework with their children.
- Their children abide by the rules, regulations and procedures set forth by the school.
- They endeavour to promote positive inter-personal relations between learners, educators, other parents and the wider school community in the best educational interest of their children.
- They pay school fees as determined by the School.

INTERGRATED AGE GROUPS (Vertical grouping)

The Jolly Jumping Kidz Environment. Children are divided into their own age groups. This will allow the children friends at a very young age and keep these friends throughout their nursery school years, and even onto primary school, should they attend the same school and area. This in turn builds lifelong friendships.

Pre-School children:

- 3 months to 2 years,
- 2 to 3 years,
- 3 to 4 years, (G RRR)
- 4 to 5 years, (GR RR)

Primary School:

GR R

GR 1 (To be admitted to one of our GR 1 classes, a learner must turn seven years old during the year he/she is in GR 1).

GR 2 and GR 3.

The school will suggest the most appropriate environment for the child based on their individual requirements.

UNIFORMS & APPEARANCE

Pre-School:

- Red Golf shirt (included in the provisional funds) for functions like sport days, granny's day etc
- Navy or red Fleece jacket (to pay by parents)
- Navy or red tracksuit (to pay by parents)

Primary School: Uniform is compulsory from GR 1 onwards. (Information at office)

Girls: Navy check skirt with red school golf shirt (Summer).

Black or white tekkies with white socks (No "lighting or music" tekkies).

Navy or red tracksuit. (Winter).

Boys: Grey short pants with red school golf shirt (Summer).

Black or white tekkies with white socks (No "lighting or music" tekkies).

Navy or red tracksuit (Winter.)

EXTRA MURAL ACTIVITIES. We believe that Extra Mural activities are important.

We offer the following:

SEMAS MATHS. From 3 years. This is important for our children's development in maths.

LAPTOP/TABLET. From 2 years.

SWIMMING.

SOCCER

DANCING MOUSE

BALLET

Please contact the office for more information about this.

DISCIPLINE AND PUNISHMENT

The main goal of this code of conducts & discipline procedures for learners is to ensure that the education of learners at school happens in a safe & orderly environment.

Learners are encouraged to develop self-discipline.

Discipline must be fair, corrective & educative, rather than punishment orientated. Disciplinary action like:

Talk with the learner, Talks with the parents of the learner. If needed referral to psychologist/counsellor/social worker (with parents).

PARENTS INVOLVEMENT

At Jolly Jumping Kidz we believe that parents play a critical role in their child's education. You as a parent, are your child's first & most important role model. We encourage parents to be involved in the school activities & most importantly to have fun! Some important dates, once a year, are sport days, your child's birthday, grandparent day and year-end concerts. We encourage parental observations in our school because this is an opportunity to discover how your children learns.

Meetings with your child's directress can be arranged in the classroom with the teacher. However, you may leave a message with the office.

Parents at the school form part of the school environment for all the children and that is why it is important for parents as well as their representatives (including nannies, drivers, siblings, family members) to adhere to the Jolly Jumping Kidz philosophy & show respect to the children, staff, fellow parents and everyone else at the school. Any behaviour or conduct contrary to the Jolly Jumping Kidz philosophy will be a violation of the Rules and Regulations of the school.

ADMISSION POLICY.

Jolly Jumping Kidz reserves the right to admission. Admission will not be refused to any child because of language, ethnic/cultural group or religion. We do however reserve the right of admission due to capacity limits, age and infection diseases. Or subject to the outcome of credit checks.

BIRTHDAYS

Birthdays are a very special occasion in a child's life. Please make prior arrangements with your child's teacher if you would like to have a party at school (Please avoid being too lavish).

HEALTH

If your child is showing any signs of illness or high temperature, please do not send him/her to school. Please make sure your child's vaccinations are up to date. Please be advised that a child with any of the following will not be allowed at school in order to prevent cross infection:

- Eye or any other contagious infection
- Head lice
- Any contagious illness
- Running tummy or vomiting
- Temperature of 37.1 or higher
- The first 48 hours of an antibiotic course

Please note that should your child develop any of the conditions while at school, parents will be required to fetch them immediately to take the child to the doctor before returning to school. We recommend that all children take vitamins to boost their immune systems (at home).

Please also de-worm your children every six months.

MEDICATION:

If medication is to be administered, please make sure to fill in the relevant details in your communication book. No medicine will be administered if you don't complete in the communication book. All medication is to be pre-measured in syringes and stored in the medicine cabinet for easy and safe storage. Please label all medication clearly. NO medicine is to be left in your child's bag. OUR CHILDREN'S SAFETY COMES FIRST!!

REPORTS/ASSESSMENTS

- Reports will be issued at the end of each term if the child has completed the full term. Reports are compiled according to the child's level of development.
- Late enrolments or early departures will not be guaranteed an end of term report.
- Should you want to know about your child's progress, you can set up an appointment with the relevant Directress. Jolly Jumping Kidz don't have parents-evenings. Parents work late

and stay far from school. An appointment on your time will be the best for you. If needed, the class teacher will make an appointment with you as parents.

TERMINATION OF TUITION

Jolly Jumping Kidz requires two calendar months' notice in writing, otherwise the full fees are payable in lieu of notice. School fees to settle at the beginning of each month (not later than 7th of month). The school can exercise the right to refuse re-admission to the school if the parent/guardian:

- a) Is a slow payer or bad payer (slow/bad payer will be categorised at the school sole discretion)
- b) If the parent/guardian has default in the timeous payment of fees on more than two occasions.
- c) We reserve the right to ask parents to leave your child at home until the fees are paid.
- d) We reserve the right to cancel the agreement and you will be required to remove your child so that we can fill his/her place with another child on the waiting list.

Your account will be handed to our legal department. Please note that all legal fees will be for your account.

MEALS PRE-SCHOOL

A menu is coming out every Monday for the week. It will be on the note board in front of the entrance. You can also request a sample menu from the office.

- 08:00: A healthy breakfast will be served daily.
- 10:00 & 14:00: Snack box from home (healthy, no sweets & chips) or if the child doesn't have a snack box the school will be provided a snack & juice.
- 11.30 – 12:00 A cooked lunch will be provided daily.

MEALS PRIMARY SCHOOL

- 9.30 Parents to provide a morning & afternoon snack.
- 13.30 A cooked lunch will be provided for the **full day children**. See the Menu for the week on the board at reception.

The school provided Juice, Rooibos Tea, Iced tea, Distilled water

AFTERCARE FOR PRIMARY SCHOOL & LUNCH INCLUDED IN SCHOOL FEES

REQUIREMENT FOR PRE-SCHOOL (marked by parents)

- A hat & sunblock to be applied to the school. NO HAT, NO PLAY OUTSIDE POLICY.
- Change of clothes.
- A water bottle – please label the bottle (to stay at school).
- Snack box with healthy snacks @ 10:00.
- The child's own blanket & facecloth. Other linen provided at school.
- A5 Diary or book (communication between parent and the teacher).
- Flip file (50 Pages).
- An apron for painting to protect your child's clothes.

REQUIREMENT FOR THE BABIES ON NAPPIES (marked by parents)

- Formula with bottles (marked), Cow's milk, Purity.

- Nappies.
- Wet wipes (1 x monthly).
- Own bum cream.
- Clothes for changing.
- Sunblock.

We try our best to keep within the routine times that you follow at home. Please mark all your child's items clearly.

REQUIREMENTS FOR PRIMARY SCHOOL: GR R, GR 1- 3

See attach for stationary list.

ACCIDENTS

- All necessary precaution possible are done to secure your child's safety, but the school cannot be held responsible for accidents that can occur at the school.
- Parents are responsible for accidents that can occur at the school.
- If a child gets injured, the parents will be informed immediately, if they cannot be reached a local doctor of NHC Health Centre will be contacted – cost for the parents.

SAFETY

- The safety of our children is very important.
- Please do not allow strangers to enter the school when the gate is opened by you.
- Please inform the school if somebody else will collect your child. An ID improvement of the person who collects the child must be handed in.
- Please do not give the pin code to anybody.

SCHOOL OPERATING HOURS.

School is open from Monday – Friday. The school remains open throughout the year, expect for the December period where we close in conjunction with the government schools. The school is closed only on weekends and public holidays. We remain open for the school holidays and then run a holiday program, giving our children a rest from learning routine.

Pre-school: 6:30 - 17:45

Primary school: 07.00 – 13:00 Aftercare available. Information at the office or see attach for aftercare forms.

- * The gate of NHC closes at 18:00 for the night security with dogs is coming in on the NHC remises.
- * It is your responsibility to make sure that your child collected from the school timeously. If you are delayed, please inform the school to make arrangements.
- * The late collection will still be applicable. R50.00 for every ¼ hour late.
- * Please inform the school if there are any arrangement made with your child going home with friends or family.
- The school will be closed on Public Holidays.
- Please make sure that when collecting your child, you sign your child in/out on the register.

APPOINTMENT WITH THE PRINCIPAL. Please call 072 538 1608 / 012 762 6410/11

